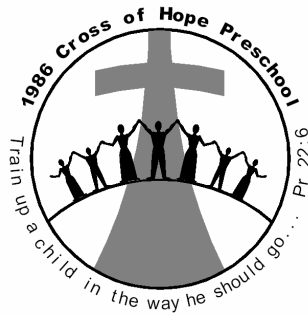


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Dear Parents:

The Preschool Board of Directors would like to take this opportunity to welcome you and your child to Cross of Hope Lutheran Preschool and to introduce ourselves. The Board of Directors is made up of five members and our Pastors. We meet the first Monday of every month to discuss issues and to provide guidance and supervision to the preschool and its staff.

It is our goal to provide the best program possible for the children and we welcome your input. Towards the end of the school year you will be given an evaluation form so that you may give us your thoughts and opinions regarding the preschool. We carefully read over all parent evaluations. If at any time during the school year, however, you have a suggestion or concern, please feel free to discuss it with the Preschool Director, Mary Sue Hale. If you feel it is an issue for the Board, please write us a note and leave it in the church office. You may also call any of us at the numbers below.

Thank you for choosing Cross of Hope Lutheran Preschool and we hope your child will have a happy and productive year.

Sincerely,

The Preschool Board

Board Members:

Jan Paris, Chair
Robert Bye
Erin Hielkema
Jo Guiney

Phone Numbers:

898-8200
898-1844
268-7522
890-0832

Mary Sue Hale, Preschool Director

899-0928

CROSS OF HOPE LUTHERAN PRESCHOOL

Faith, Purpose and Goal Statement

Cross of Hope Lutheran Church and Preschool has a vision “that everyone on the West Mesa knows and experiences Jesus Christ”. We believe that our purpose is to Love God, Love Others, Lead People to God, Learn to be more like God and Live with Hope. Therefore, Cross of Hope Lutheran Preschool, a preschool for three- and four-year-old children is based on the following goals for early childhood ministry: Christian nurture (Love God & Love Others), mission outreach (Lead People to God), quality education (Learn to be more like God) and community service (Live with Hope).

Christian nurture (Love God & Love Others) sets our school apart from the secular preschool programs. Christian teachers and staff will be engaged in modeling Christian values for the children, as well as in direct teaching of Bible stories, songs, prayers, and other Christian teachings. Teachers will need to be practicing Christians who have thought out for themselves the relationship between Christianity and their daily lives.

Mission outreach (Lead People to God) or evangelism is an important goal of the preschool. The preschool becomes a bridge between church and family. By involving our pastor with the Director and the children, the connection with the church is made stronger. Children are the greatest evangelists we have in the church.

Following a developmentally appropriate curriculum designed to meet the intellectual, social/emotional and physical needs of each child will provide quality education (Learn to be more like God). Each child will be supported in his/her intellectual development through manipulation of materials and interaction with the environment, fostering curiosity, creativity, problem solving and decision-making ability. Physical development is to be supported through the use of activities and equipment designed to build large and small muscle coordination. Children will be helped to become aware of the unique potentials and characteristics of self and others, plus develop a sense of self-worth. Through group interaction and acceptance, a positive self-concept will reflect God’s love for all people.

Community service (Live with Hope) is a goal for our growing community, heavily populated with young families with young children. The preschool will give our church a greater visibility and a greater range of influence. Research tells us that the greatest

learning takes place during the first six years, and also that children who attend quality preschools simply fare better as they begin school. We want to provide this service to our community.

Quality Christian Preschool Education

What can you expect in terms of Christian education for a three-, four-, or even a five-year old child? One way to answer this question is to let you know that our purpose will not be indoctrination, but rather will be very simple concepts about God which will be worked into everyday life of the school. Our purpose is that the children will learn to know God's love through direct experiences, which is the way young children learn best.

Our American Lutheran Church Manual of Guidance for Preschools states, "The religious needs of preschool children require direct experiences so they can see, feel, taste, love and care. They need to be assured that they are important. They need to understand God's love without having to verbalize or even think this understanding in words. Children may experience God's love a thousand times in reality before they will even attach religious words to it. The preschool must promote the feelings in children that church is a place where people love me and I can be myself. Children learn the basic concepts of Christianity gradually. They develop an understanding of these concepts through experiences even more than through words. When they experience God's love, they sense, feel, and know something beyond words."

Basically, God will be introduced carefully to avoid confusion with Santa Claus or magic. Young children have trouble understanding abstract concepts. The children will be taught that: GOD IS LOVE, GOD CREATED ALL "LIVING" THINGS, AND GOD CARES ABOUT EVERYONE. While Jesus will be talked about as God's Son and our Special Friend, concepts such as the Trinity and Resurrection are beyond the thinking abilities of the preschool child. They will learn that the church is God's family and there is a Pastor there who explains what God is like. The Pastor will help the children learn about and how to worship. Since much religion is "caught" rather than taught, young children acquire much of their knowledge about religion through the loving concern of their teachers, parents, and pastor.

They will celebrate Jesus' birth at Christmas and his life at Easter, as they think of new life when new baby animals are born and flowers bloom.

Our school will focus on loving each other as God loves us, with teachers, parents and pastor modeling respect, cooperation and forgiveness. They will also deal with the need to care for all of God's creation, including them.

The Bible will be introduced as a special book about God and they will hear Bible stories, sing simple religious songs and pray simple prayers.

Research shows that developmentally, preschoolers may still only be able to think of God in human terms. Thus, these are the years when the humans with whom they interact are able to provide that very crucial experience of love, which they will learn to know, is God!

Educational Philosophy

The preschool has been designed for children; it is above all else their school. The primary objective is to allow all children enrolled in our program to grow and develop as unique individuals. To accomplish this, the environment has been carefully prepared so that children can explore a variety of equipment and materials. We believe in providing a physical environment that is clean, safe, and oriented to children. Classrooms are arranged to offer challenging learning choices at a range of developmental levels. Activity (learning) centers allow children the opportunity to explore, to experience and most importantly...to succeed. From books and a writing center to blocks and dress-ups, from creative art projects to interesting science and cooking experiences, a child's choice of firsthand experiences will be many and varied. Child-initiated activities will allow each child the opportunity to make discoveries or practice skills at his/her own pace.

Teacher-directed activities encourage children to experience new ideas and concepts in a concrete way. Our teachers plan a creative thematic plan through out the year that strives to accomplish all our spiritual and academic goals through planned learning time, exploration, and interaction with adults who serve as facilitators and role models. We believe that parents are the most significant adults in a child's live. We strive to create mutual respect between parents and teachers and develop a partnership for the benefit of the child. We encourage daily communication between parents and teachers. Our doors are always open to parents at all times.

Children will be encouraged to learn self-help skills, such as hand washing and putting on shoes and coats. They will also be expected to help maintain the classroom by

cleaning up after they finish an activity. In this way, children develop self-confidence in their abilities and learn to cooperate with their classmates.

By providing the children with many opportunities to develop social skills such as cooperating, helping, negotiating and talking about disputes, children begin to learn to solve interpersonal problems. The freedom to interact with others and to explore the classroom also encourages the development of problem-solving skills, independence and the ability to make choices.

Developmentally Appropriate Education

What is it? Child development means that children develop skills as they grow, mastering simple tasks before they go onto the more complicated ones, such as a baby learns to crawl before he walks. Developmentally appropriate education means that we structure the preschool classroom and activities around the developmental levels of three- and four-year-old children.

A six-month-old baby is developmentally unable to talk but is learning to talk by listening to others around her. Developmentally appropriate education for this child would involve talking to her, reading stories and just allowing her to be around grown-ups who talk to each other. **At three and four years of age, children are not developmentally ready to sit at desks and learn the mechanics of writing the alphabet or doing math problems, but if provided a rich environment, three- and four-year-olds will develop and practice skills that will carry them through life.**

How do we know what the development levels of a three- or four-year-old are? Our teachers are professional educators with associates' degrees in child development and their combined experience working with children exceeds thirty years. They keep their education current by taking classes and attending annual conferences of the New Mexico Association for the Education of Young Children.

What does all this mean for my child in the classroom? It means that your child will be learning by doing. Don't expect to see children sitting at desks writing their letters or practicing math problems. These concepts are too abstract for three- and four-year-old children. Instead, expect to see children busy in the classroom. They will be learning cooperation by working together to build a wooden block structure, they will learn responsibility by being expected to pick up after themselves, and learn creativity through

art, music and dramatic play activities designed to let them express themselves. No, we don't ignore the alphabet or arithmetic. But instead of drill work the children will be gluing beans to an outline of their names or helping count the number of children who came to school.

We believe this is the best way to teach young children. We present simple concepts and then give them plenty of opportunity for practice. There is lots of learning going on in our classroom and the children are "learning" that school can be fun. Children learn as the teachers serve as facilitators during this time of explorations.

Guidance Policies

Guidance is an essential teaching part of the classroom and is not viewed as punishment. Guidance is used to help children learn self-control, to help develop their self-esteem and a regard for and acceptance of others in the classroom.

The following techniques, as outlined by the National Association for the Education of Young Children will be used:

1. Guide children by setting clear, consistent, fair limits for classroom behavior.
2. Value mistakes as learning opportunities.
3. Redirect children to more acceptable behavior or activity.
4. Listen when children talk about their feelings and frustrations.
5. Guide children to resolve conflicts and model skills that help children to solve their own problems.
6. Patiently remind children of the rules and their rationale.

If a child is disrupting the safety and/or educational environment the parents/guardian will be contacted to assist in resolving the issue. In some cases, we may ask that your child be taken home for the remainder of the day. Hitting, biting, or any other behavior that puts other children or staff members in danger is grounds for immediate dismissal. We reserve the right to dis-enroll a child on a case-by-case basis.

Attendance Information

The preschool classes are:

T/Th Three Year olds 9:00 a.m. - 11:30 a.m. or 12:30 p.m. - 3:00 p.m.

M/W/F Four Year Olds	9:00 a.m.-11:30 a.m. or 12:30 p.m.-3:00 p.m.
M/W/F Four Year Olds	9:00 a.m. to 1:00 p.m. (lunchbox)
T/Th Four Year Olds	9:00 a.m. to 1:00 p.m. (lunchbox)

The teachers use before and after school time as well as lunches for planning and set-up times. Teachers are prepared to take your child when class starts, not before. Your child will feel more comfortable if you arrive to pick them up promptly. A late fee of \$10.00 will be charged to every 10-minute period (or portion thereof) after 11:40 a.m., 1:10 p.m. or 3:10 p.m. If a parent has not arrived to pick up a child 10 minutes after the class is over, the teacher or director will attempt to contact the parents at home and work. If neither parent can be reached, the teacher or director will call the emergency contact listed on the registration form. Children not pick up will remain in the care of the teacher or director at all times until either the parent or an authorized person arrives to pick up the child. If your child is absent due to illness or vacation, the full monthly tuition is still required. If your child will be absent from preschool for any reason, please notify the preschool office by 8:30am of the day your child will be absent.

Withdrawal

A thirty-day written notification prior to withdrawal is always required. In the absence of this written notification the following month’s tuition is required. Tuition that has been paid in full will be prorated. A form is available from your child’s teacher.

The Board of Directors may ask that a child withdraw from the school for reasons beneficial to the child and/or the school.

Authorization to Pick Up Your Child

No child will be released to a person not authorized by a parent to pick up the child. We must have written or verbal authorization from the parent and identification will be required of this designated person.

School Holidays/Cancellations

The preschool will follow the A.P.S. traditional Kindergarten schedule and snow days. A complete list of holidays will be distributed and reminders posted one week in advance. Snow days will be reported on the radio.

The schedule will be as follows:

- | | |
|------------------|---|
| A.P.S. canceled: | Preschool cancelled |
| A.P.S. delayed: | Lunchbox preschool begins at 11:00am and afternoon preschool on regular schedule. Morning preschool is cancelled. |

If it is your child's Special Person day on a day that school is cancelled, your child will be scheduled to be Special Person the following month. There will be no make-up classes offered on days the preschool must be cancelled due to weather or other unforeseen circumstances.

Admission Policy

Children are eligible for admission if they meet the following requirements:

1. They must be three or four years old by September 1st of that school year.
2. Toilet trained.

After registration, a waiting list will be created and families will be notified of vacancies on the basis of their position on the list.

Financial Information

To register: Complete registration forms, pay a non-refundable registration fee of \$40.00 and a supply fee of \$40.00, which is non-refundable after July 1. Make arrangements for tuition payment in accordance with the Tuition Payment policy stated below.

Monthly tuition: (July-April)

- | | |
|--|----------------|
| 1. Tuesday/Thursday Threes Classes: | \$95.00/month |
| 2. Monday/Wednesday/Friday Fours Classes | \$120.00/month |
| 3. Tuesday/Thursday Lunchbox Fours Class: | \$125.00/month |
| 4. Monday/Wednesday/Friday Fours Lunchbox Class: | \$170.00/month |

TUITION PAYMENT POLICY

All families shall be expected to make tuition payments according to one of the following payment plans (Each family's preferred manner of payment must be submitted each year at the time of student registration.) Options for payment shall include:

1. Full payment. Under this plan, the entire amount of tuition is paid directly to the Cross of Hope Lutheran Preschool office.
2. Monthly Payments. Under this plan, the entire amount of tuition is paid monthly over a ten (10) month period beginning in July through the FACTS Tuition Management Plan. This plan is an automatic payment plan made through your checking or statement savings account. Those choosing this plan will complete a FACTS agreement form upon registration to authorize the automatic monthly payments on the 5th of each month.

LATE REGISTRATIONS

Families registering after July 1st shall be expected to fulfill their tuition obligation according to the tuition policy stated above. Tuition for students registering on or after the first day of school shall be prorated over the number of school days they will be in attendance according a formula.

LATE PAYMENTS

It shall be the responsibility of each school family to keep the Preschool Director informed of their need to make any changes in their preferred tuition payment plan or adjustments in the amount of tuition expected to be paid. Without such information, the following policy will apply when tuition payments are received late.

Full Payment. If payment is not received on or before the stated deadline date, the family will be contacted, within 5 days, by the Preschool Director concerning the missed payment and alternative tuition payment options will be offered. If funds are not received according to a new agreement, all tuition payments must be made through the FACTS Tuition Management Plan.

Monthly Payments. School families who choose the ten (10) month payment plan and miss a monthly payment due to insufficient funds will be assessed a \$25.00 missed payment fee by FACTS and may incur a fee from their own financial institution. The missed payment will be reattempted by FACTS within 20 days.

In addition, school families who have missed two monthly payments and have not made suitable arrangements within fourteen (14) calendar days of the second missed payment will be informed that their child(ren) will not be readmitted to school according to the specifications of this policy.

For the sake of your family's security and peace of mind, and for the general financial stability of our school, we encourage parents or guardians to contact the Preschool Director as soon as possible when they are experiencing economic difficulties.

If your child is absent due to illness or vacation, the total monthly tuition is still required, as stated on the enrollment contract.

Licensing

Our program is licensed by the Children, Youth and Families Department of the State of New Mexico. A copy of the State Regulations has been given to all employees for their review. Copies of the State Regulations are also posted in each classroom. Our licensing review process occurs every May.

Health and Safety

A copy of your child's current immunization record with the physician's signature must be on file at the school NO LATER than the first day of school. A completed registration form with medical and emergency information is also required.

We cannot accept a sick child. Please keep your child home if there are or have been within the past 24 hours indications of:

- **a fever**
- **a bad cold**
- **a heavy nasal discharge**

- **a constant cough**
- **diarrhea and/or vomiting**
- **the symptoms of a communicable disease.**

Please note that we do not have a school nurse. If your child becomes ill at any time during school hours, you will be contacted. Your child will be cared for in the preschool office until you arrive. All children are expected to go outside at playtime if weather permits. If your child is too ill to go outside, s/he should not be at school.

Do not send medicine to school unless accompanied by a written statement from your doctor. All medication must be in original containers with child's name, physicians name, direction for use and date clearly visible. A Request to Give Medication form must be filled out and signed by the parent. These forms are available from the director. All medications are required by state law to be kept in a locked cabinet.

In case of accidental injury, we will try to contact a parent immediately. If we cannot reach you, we will call the child's physician. If necessary, we will also call an ambulance or the paramedics. Until the arrival of a parent, the physician, an ambulance or paramedics, the Director, Teacher, or Assistant will be in charge and make decisions about the care of your child. You will be expected to assume responsibility for any resultant expense not covered by our insurance. The school will maintain a parent's signed consent agreeing to this provision. It is to your child's benefit that you keep the school up-to-date on the telephone numbers and other pertinent information. Please notify the school IMMEDIATELY if changes occur.

All pets visiting the preschool require prior approval from your child's teacher. Please let your child's teacher know in advance if your child has a pet he/she would like to share with the class.

As a licensed preschool in New Mexico, we are mandated by law to report any suspected neglect, physical, sexual or emotional abuse to the Human Services Department.

COH Preschool has an emergency plan in place in compliance with New Mexico State licensing regulations. You may receive or review a copy of our emergency plan. We will be at the Taylor Ranch Community Center, 4900 Kachina St. NW, during any emergency evacuation. Children may be picked up at that location in the event of an

emergency evacuation. Taylor Ranch Community Center is located at southwest corner of Taylor Ranch and Kachina. Telephone Number: 768-6006.

Custody/Visitation/Legal Status

It is the policy of our center that the parent / guardian who enrolls a child in our program must provide documentation concerning any legal status issues: guardianship, visitation, restraining order, powers of attorney, court orders, CPS orders etc. This center will enforce any legal document but will not prohibit a parent access to a child without proper authority. The enrollment form must accurately represent the correct names and status of the parent / guardian. During the course of enrollment at our center, it is the obligation of the parent to notify the center of any change in legal status of the child / parent relationship and provide legal documentation which verifies the change in status.

First Day of School

Frequently, both parent and child are a bit nervous about the first day of school. To help both of you feel more comfortable, there will be a scheduled OPEN HOUSE the week before school begins so your child can become familiar with the environment.

Plan to spend some time with your child on the first day of school (or during the initial weeks), if he/she seems to need it. Helping to find a familiar face, encouraging him/her to play, or bringing a favorite toy from home may help your child relax and feel comfortable. When you are ready to leave, say, "Good-bye," (do not sneak away) and leave. Drawn-out or repeated "good-byes" can make your child think that you have doubts about leaving him/her in school. The teachers are experienced in handling any crying in a gentle and reassuring manner. Feel free to call later in the class time to check on how your child is adjusting.

Your Child's Day at School

For your child's safety and security, you will be required to sign your child in and out and establish eye contact with a preschool staff member both before and after school.

The following is a general flexible outline of the daily program:

- Group time, to say, "Hello," and discuss the day's activities

- Self-selection/small group activities
- Clean-up
- Snack
- Storytime
- Music/motor
- Outdoor play
- Chapel

What to Wear to School

Please have your child wear clothes that will be appropriate for active work and play. Think of your child's comfort, and provide simple clothing free of complicated fastening. Think of the messy art materials and other messy activities, and provide clothing that is washable.

If possible, provide your child with a change of clothing, which can be kept in his/her cubby. This is particularly important if your child has just attained toilet training. Most children feel better if they have their own dry clothing to change into when "accidents" occur.

Toys from Home

Except for toys that are needed during the opening days of school to help ease your child's transition from home to school, we ask that you leave your child's toys at home or in the car. If an item is brought to school, we cannot be responsible for it. It must have the child's name on it and be kept in the child's cubby. PLEASE, no guns, war toys, or other toys of destruction at anytime.

Field Trips

You will be informed of field trips requiring transportation one week in advance, both by a signed permission slip and a notice posted in the classroom. Parents will be asked to provide transportation for field trips. We also encourage visitors to our classrooms, such as parents with talents or representatives of various jobs: police officers, doctors, dentists, ambulance drivers, firefighters, etc. Walking field trips will be planned to supplement the curriculum and just for the fun of it!

Snacks, Lunch and Nutrition

Children enrolled in the morning and afternoon classes are provided with a mid-day snack. Parents are assigned snack days according to alphabetical order and a snack assignment sheet will be provided in advance. Children enrolled in the Lunchbox classes will not be served a snack. Lunch is provided by the parents and will be served at 11:30am in lieu of snack.

Teachers cannot stress too strongly the need for healthy and nutritious food at snack time and lunch time. Please make certain that any juice you bring is 100% fruit juice (not Hawaiian Punch or Kool-Aid). Foods should contain as few unnatural preservatives and as little sugar or honey as possible. A variety of foods are also encouraged, for school can be a good place to introduce different kinds of food and nutrition. You may bring treats only for your child's birthday. Teachers will provide parents with a list of acceptable treats. The treats will be placed in the children's cubbies to be taken home at the end of the day. There will be opportunities for your child to "cook" nutritious foods. As of the school year 2002-2003 we became a **peanut and nut free school**. What this means is that no peanuts, nuts or peanut products (peanut oil) will be allowed for snack or for lunch. We are doing this in response to the increasing number of children who have a **life-threatening** allergy to peanuts and nuts.

Allergies

If your child has a food allergy, please inform us so we can monitor the snacks he/she eats. We also ask that you provide us with some alternative food that is acceptable in case a snack is brought that your child cannot eat. In the case of severe allergies it is the parents' responsibility to notify the teachers and to work with the teachers to help provide the safest environment possible for the child.

Birthdays

We celebrate the children's birthdays. When we make up the Special Person assignment sheet, we try to make sure that you will be assigned on or near your child's birthday. If there is an oversight, please let us know. For those classes where parents are providing snack, a nutritious snack is still required at snack time. You may bring an

additional treat from the list of acceptable treats for your child's birthday only. Treats will be placed in children's cubbies to go home at the end of the day.

If you are planning a party after school at your home or elsewhere, we would appreciate your mailing these invitations rather than handing them out at school, so that no child feels left out.

Graduation Ceremony

At the end of the year we hold a graduation ceremony for the four year olds who are going off to kindergarten. **Only those children going off to kindergarten participate in the graduation ceremony.** All the children will be able to participate in classroom end of the year celebrations.

Parent Volunteers

Cross of Hope Preschool has an Open Door Policy. You are welcome to visit your child's classroom at any time. When parents and teachers can combine their knowledge and efforts, the school becomes especially good for the children, who are first priority. Parents are encouraged to play an active role in the preschool. There will be opportunities to work as a volunteer in the classroom. Parents make many valuable contributions. Parents can help by organizing the in-class volunteers or special parties, by helping with the weekly newsletter, by making or repairing classroom equipment, by planning and/or driving for field trips, and by offering their own unique talents and skills to the school. We highly encourage parents to volunteer on your child's Special Person Day. If it is not possible for a parent to volunteer, please try to make arrangements for someone else to come in, such as a grandma, grandpa, aunt or uncle.

A parent involvement questionnaire will be distributed at the beginning of each school year so parents can indicate their areas of interest.

Parent Conferences

Progress reports are sent home in the fall. One parent conference is held during the school year. This conference is scheduled during the spring in accordance with the A.P.S. calendar. A sign-up sheet will be available at the preschool two weeks prior to the conference week.

Individual conferences may be scheduled at any time, if so desired by the staff or parent.

Sibling Policy

We have loved having siblings in the classroom with the parents. However we are finding that siblings age two and under (not babies who are not yet mobile) tend to disrupt the class time. It is our concern that we make every effort to do what is best for the children who are enrolled in the preschool. **We ask you not to bring in siblings under the age of two** (this does not apply to babies who are not yet mobile) **if you are helping out in the classroom. Siblings, two and older can come into the classroom with a parent who is helping out after receiving prior approval from the teacher.** Field trips are still opened to all siblings unless it is stated ahead of time. Please remember that you must be in charge of your younger children when we are on a field trip. You will need to provide the snack for your younger child, as the snack parent will not be expected to do so.

Some parents of younger children exchange baby-sitting time with other preschool parents who have younger children so that they are still able to come into the classroom. This seems to work out well for everyone.

Notice of Non-Discrimination

Cross of Hope Lutheran Preschool admits students of any race, color, and national or ethnic origin.

Confidentiality

Cross of Hope Lutheran Preschool will keep all children's records confidential and will not share them with any outside person or agency without parental consent. We expect families to abide by these guidelines and not share personal information about other families or teachers within the preschool program.

BUSY BEES CLASS SCHEDULE

MORNING CLASS

9:00 - 9:10	Check in, free play
9:10 - 9:30	Circle Time
9:30 - 10:30	Small group/Self selection
10:30 - 10:50	Story time and music
10:50 - 11:10	Snack time
11:10 - 11:30	Outdoor time

AFTERNOON CLASS

12:30 – 12:40	Check in, Free Play
12:40 – 1:00	Circle Time
1:00 – 2:00	Small Group/Self Selection
2:00 – 2:20	Story Time and Music
2:20 – 2:40	Snack Time
2:40 – 3:00	Outdoor Time (Please Sunscreen

Every Wednesday the children will have Spanish, Chapel and Worship Music time. They will meet with the Pastors regularly for Chapel. Every other Friday the children will have Sign Language. Our schedule will be somewhat different on these days.

MWF LUNCHBOX SCHEDULE

9:00-9:10	Check in, Free Play
9:15-9:35	Circle Time
9:40-9:50	Outside Time
9:55-10:10	Story Time
10:10-11:10	Small Group/Self Selection
11:10-11:30	Clean Up/Get Ready For Lunch
11:30-12:00	Lunch
12:00-12:30	Outside Time
12:30-12:45	Structured Activity
12:45-1:00	Closing Circle

Every Wednesday the children will have Spanish, Chapel and Worship Music time. They will meet with the Pastors regularly for Chapel. Every other Friday the children will have Sign Language. Our schedule will be somewhat different on these days.

TTH LUNCHBOX SCHEDULE

9:00-9:10	Check in, Free Play
9:15-9:35	Circle Time
9:40-9:50	Outside Time
9:55-10:10	Story Time
10:10-11:10	Small Group/Self Selection
11:10-11:30	Clean Up/Get Ready For Lunch
11:30-12:00	Lunch
12:00-12:30	Outside Time
12:30-12:45	Structured Activity
12:45-1:00	Closing Circle

Every Thursday the children will have Spanish, Chapel and Worship Music time. They will meet with the Pastors regularly for Chapel. Every other Tuesday the children will have Sign Language. Our schedule will be somewhat different on these days.

LADYBUGS CLASS SCHEDULE
THREE YEAR OLDS

MORNING CLASS

9:00 – 9:10	Check in, free play
9:10 – 9:30	Circle time
9:30 – 10:30	Small group/Self selection
10:30 – 10:50	Story time
10:50 – 11:10	Snack time
11:10 – 11:30	Outside time

AFTERNOON CLASS

12:30 – 12:40	Check in, Free Play
12:40 – 1:00	Circle Time
1:00 – 2:00	Small Group/Self Selection
2:00 – 2:20	Story Time and Music
2:20 – 2:40	Snack Time
2:40 – 3:00	Outdoor Time (Please Sunscreen)

Every Thursday the children will have Chapel and Worship Music time. They will meet with the Pastors regularly for Chapel. Our schedule will be somewhat different on these days.

**CROSS OF HOPE PRESCHOOL
2007-2008 Calendar**

August 9	Parent Night (Parents only) 7:00-8:30pm
August 13	Open House Sunflowers & Busy Bees
August 14	Open House Butterflies & Ladybugs
August 15	First Day Sunflowers & Busy Bees
August 16	First Day Butterflies & Ladybugs
September 3	Labor Day (No school)
October 5	Teacher In-service Day (No school for children)
October 8	Fall Break (No school)
November 21-23	Thanksgiving Break
December 14	Dress Rehearsal (All classes in session)
December 15	Christmas Play (Saturday)
December 24-January 4	Christmas Break
January 7	Teacher Work Day (No school for children)
January 8	1 st Day back in school
January 21	Martin Luther King Day (No school)
February 18	President's Day (No school)
February 19	Teacher In-service Day (no school for children)
March 13-14	Parent Teacher Conferences (No school)
March 21	Good Friday (No school)
March 24-28	Spring Break
May 15	"Off to Kindergarten" Graduation Butterflies
May 15	Last Day Ladybugs
May 16	"Off to Kindergarten" Graduation Sunflowers & Busy Bees

