

Request for Announcement in Sunday's Hope Filled Happenings

(Must be in no later than Wednesday Noon, Place in Bulletin/Media box)

Person/Ministry: _____

Announcement to be made on Sunday (dates): _____

Please remember to include in your text:

Date of event, Time, Contact person, Telephone number and location

Text for the announcement: (due to limited space we reserve the right to edit)

MultiMedia Option

Would you like this to be included with the Multimedia (graphics) announcements? _____

If YES, Please remember to enclose any photos, clip art, etc. and their format (hard copy, unscanned photos, .gif, .jpg, .tiff files, MS Word, Powerpoint .ppt, etc) Put your name on all media.